



**Steven Heitman, AS & AA, BAIA, MAIA, ID&T Cert., TPW Cert., MAEd**  
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## **Information Architect Specialist**

### **User Experience Designer**

**Date:** September 1, 2017  
**To:** Hiring Manager/Recruiter  
**Re:** Sr. Information Architect (IA) Specialist, User Experience Designer (UXD)  
Employment Opportunity

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Dear Hiring Manager/Recruiter:

I am seeking full-time permanent employment in the San Francisco Bay Area or Palo Alto—ready to interview with you.

#### **Sr. Information Architect, User Experience Design Qualifications**

- User/design research skills
- Professional work experience congruent with IA/UXD career path
- Credentials specific to IA/UXD employment opportunity
- Relevant undergraduate degrees and two graduate degrees
- Completion of relevant vocational training programs
- Systematic approach on projects with excellent results
- Comprehensive understanding of IA/UXD deliverables for projects
- Computer/Web programming skills
- Usability testing skills
- Mentoring skills
- Team leadership, management and director skills

I am interested in interviewing for the position you now have available. I may be reached at [mailto@stevenheitman-ia.com](mailto:mailto@stevenheitman-ia.com). Thank you.

Sincerely,

*Steven*

Steven Heitman  
Enclosure(s)