



Steven Heitman, AS & AA, BAIA, MAIA, ID&T Cert., TPW Cert., MAEd
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Information Architect Specialist

User Experience Designer

Date: July 1, 2017

To: Hiring Manager/Recruiter

Re: Sr. Information Architect (IA) Specialist, User Experience Designer (UXD)
Employment Opportunity

Dear Hiring Manager/Recruiter:

I am seeking full-time permanent employment in the San Francisco Bay Area or Palo Alto—ready to interview with you.

Sr. Information Architect, User Experience Design Qualifications

- User/design research skills
- Professional work experience congruent with IA/UXD career path
- Credentials specific to IA/UXD employment opportunity
- Relevant undergraduate degrees and two graduate degrees
- Completion of relevant vocational training programs
- Systematic approach on projects with excellent results
- Comprehensive understanding of IA/UXD deliverables for projects
- Computer/Web programming skills
- Usability testing skills
- Mentoring skills
- Team leadership, management and director skills

I am interested in interviewing for the position you now have available. I may be reached at mailto@stevenheitman-ia.com. Thank you.

Sincerely,

Steven

Steven Heitman
Enclosure(s)